

TERMS OF REFERENCE

1 Objectives

I The Safety Standards Consultative Committee (SSCC) shall provide the European Aviation Safety Agency (EASA) with advice on the content, priorities and execution of the Agency's Rulemaking Programme and amendments thereto.

II The SSCC shall verify that appropriate changes contained within future Rulemaking Programmes are supported by a formal and structured safety case that justifies the need for regulation together with a Regulatory Impact Assessment that supports any required investment by Industry.

III The SSCC shall retain independence and a right of initiative on all aspects related to the rulemaking activities of the Agency.

IV The SSCC shall assist, and provide advice to, the Executive Director as required by EASA rulemaking procedures.

2 Tasks

I The SSCC shall take initiative and express the position of interested parties on all aspects related to the rulemaking activities of the Agency whenever deemed appropriate.

II The SSCC shall provide advice on the development and use of regulatory tools and concepts insofar as they relate to the work of the Agency including, in particular, recommendations on risk assessment analysis, regulatory impact assessments and other tools to be employed in rulemaking.

III The SSCC shall provide advice on the consistency of the rulemaking programme and the adaptation of existing rules to take account of technological and commercial evolution/progress.

IV The SSCC shall provide advice as appropriate in the context of ongoing efforts to improve the effectiveness and efficiency of the Agency's rulemaking processes and structures.

3 Sub-committees

The tasks of the SSCC and its sub-committees shall be as follows:

8.10.1 The full SSCC shall consider rulemaking strategy and policy generation, together with cross group activities and the structure of the rulemaking programme as appropriate.

8.10.2 The Rulemaking Programme itself shall be addressed by the sub-committees on the basis of regulatory code assignment. Cross group consideration will be addressed to the full SSCC or, by agreement, a combination of sub-committees.

8.10.3 Each sub-committee shall review the rulemaking tasks contained within its remit together with and, where appropriate, the preliminary Regulatory Impact Assessment provided by the Agency. Where a sub-committee considers that, because of the sector of stakeholders affected, a task within its remit would be preferably considered by the General Aviation sub-committee, it shall so indicate to the SSCC.

8.10.4 Each Sub-committees shall assign a priority to the rulemaking tasks within its remit based upon the opinions of its members:

- High (high cost, high risk, proven safety issue etc...)
- Important (clarity of the rule, flexibility, consistency, rule coherence)
- Minor (rule is appropriate but of minor impact and non-urgent)
- Not required (rule is not necessary for the management of safety or the improvement of regulatory efficiency and should not be progressed further)

8.10.5 Following publication by the Agency of the Rulemaking Task Terms of Reference, each subcommittee may make comments as appropriate directly to the Agency. This shall include recommendations on the need for the establishment and composition of a drafting group or the use of Agency resources for the fulfilment of each rulemaking task. Furthermore their members shall inform the groups they are affiliated with about the need to nominate experts in drafting groups.

8.10.6 Sub-committees may liaise directly with the Agency on details of their work.

8.10.7 Sub-committees shall provide the SSCC with opinions on rulemaking tasks identified with the SSCC and the Agency among those assigned a high and important priority in accordance with 8.10.4 above. Such opinion shall be forwarded in due time to allow the SSCC to issue an opinion to the Agency before the planned issue of the related NPA.

8.10.8 Sub-committees shall provide advice to the Agency on the possibility or need to extend or reduce the consultation period associated with NPAs

8.10.9 Following publication of an NPA sub-committees may provide the SSCC with opinions to allow it to comment to the Agency, including the nomination of members for inclusion in the NPA comment review groups as appropriate.

8.10.10 Sub-committees may review the comment response documents to NPAs and provide the SSCC with opinions to allow it to comment to the Agency as appropriate.

8.11 The General Aviation sub-committee:

8.11.1 shall review rulemaking tasks referred to it under 8.10.3 and assign priorities in accordance with 8.10.4

8.11.2 shall provide advice to the Agency on issues with significance to General Aviation stakeholders

8.11.3 shall monitor the progress and efficacy of the European General Aviation Safety Strategy and Roadmap for Regulation of GA and recommend to the Agency any steps it believes necessary for better compliance with their principles

8.11.4 may recommend any necessary amendments in the European General Aviation Safety Strategy and Roadmap for Regulation of GA to the Agency

8.11.5 may make comments and recommendations to the Agency in accordance with 8.10.5

8.11.6 may provide the SSCC with opinions on any rulemaking tasks with significance to General Aviation stakeholders in accordance with 8.10.7, 8.10.9 and 8.10.10

8.11.7 may review any Rulemaking Task Terms of Reference, NPAs and comment response documents for compliance with the principles set out in the European General Aviation Safety Strategy and Roadmap for Regulation GA, and provide corresponding opinions and advice to the SSCC and the Agency.